

Londonderry Township Board of Supervisors
Meeting Minutes
January 3, 2011

The Londonderry Township Board of Supervisors held their Re-Organizational meeting and Regular scheduled meeting on Monday, January 3, 2011, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Ronald Kopp, Chairman
 Anna Dale, Vice-Chairwoman
 Daryl LeHew, Member
 William Kametz, Member
 Andy Doherty, Member
 Steve Letavic, Township Manager
 Beth Graham, Office Manager
 Andrew Kenworthy, Engineer
 Peter Henninger, Solicitor

Absent: Jim Foreman, Code/Zoning Officer
 Deana Corrigan, Treasurer

Salute the Flag

Citizen's Input – None.

RE-ORGANIZATIONAL MEETING

Mr. Kopp called the Re-organizational meeting to order at 7:00 p.m., and asked for nominations for Temporary Chairman:

Temporary Chairman: Mr. LeHew motioned to nominate Anna Dale as Temporary Chairman, Mr. Doherty seconded the motion. Motion approved.

Temporary Secretary: Mr. LeHew motioned to nominate Steve Letavic as Temporary Secretary, Mr. Doherty seconded the motion. Motion approved.

Chairman: Mr. LeHew motioned to nominate Anna Dale as Chairman, Mr. Kopp seconded the motion. Motion approved.

Vice Chairman: Mr. LeHew motioned to nominate Andy Doherty as Vice Chairman, Mr. Kopp seconded the motion. Motion approved.

Manager/Secretary/Ass't. Treasurer: Mr. LeHew motioned to appoint Steve Letavic as Manager/Secretary/Ass't. Treasurer, Mr. Doherty seconded the motion. Motion approved.

Treasurer/Ass't. Secretary: Mr. LeHew motioned to appoint Deana Corrigan as Treasurer/Ass't. Secretary, Mr. Doherty seconded the motion. Motion approved.

Treasurers Bound Amount: Mr. Doherty motioned to set the Treasurers Bond amount at \$500,000.00, Mr. LeHew seconded. Motion approved.

Legal Counsel: Mr. Kopp motioned to appoint Jones & Henninger, as Legal Counsel, Mr. Doherty seconded the motion. Motion approved.

Auditors: Mr. Kopp motioned to appoint Brown, Shultz, Sheridan & Fritz/ Jim Koontz as auditors, Mr. Doherty seconded. Motion approved.

Engineers: Mr. Kopp motioned to appoint HRG/Andrew Kenworthy as Township Engineer, Mr. LeHew seconded. Motion approved.

Vacancy Board Chairman: Mr. LeHew motioned to appoint Mel Hershey as Vacancy Board Chairman, Mr. Kopp seconded. Motion approved.

Fire Marshal: Mr. Kopp motioned to appoint Bart Shellenhamer as Fire Marshal, Mr. Doherty seconded. Motion approved.

Engineers: Mr. Kopp motioned to appoint HRG/Andrew Kenworthy as township engineer, Mr. LeHew seconded. Motion approved.

Planning Commission Vacancy: Mrs. Dale noted the current vacancy on the Planning Commission due to Wesley Ames term ending in 2010 and his desire not to be re-appointed. The appointed member who fills this position will fill a full 4-year term ending December 2014.

Mr. Kopp requested Mrs. Graham advertise the vacant position and noted that until the position is filled a member of the Board of Supervisors may fill the vacancy.

Parks & Recreation: Mr. Doherty motioned to re-appoint Harold Morgan and Peter Leiss to 5 year terms that will end December 2015, Mr. LeHew seconded. Motion approved.

Zoning Hearing Board: Mr. Kopp motioned to re-appoint Mary (Tatnall) Skinner to a 5 year term that will end December 2015, Mr. LeHew seconded. Motion approved.

Zoning Hearing Board Solicitor: Mr. LeHew motioned to recommend that the Zoning Hearing Board appoint John Davidson as Solicitor of the Zoning Hearing Board, Mr. Kopp seconded. Motion approved.

Zoning Officer: Mr. LeHew motioned to appoint Jim Foreman as Zoning Officer, Mr. Doherty seconded. Motion approved.

Sewage Enforcement Officer: Mr. Doherty motioned to appoint Robert Whitmore as SEO, Mr. Kopp seconded. Motion approved.

Alternate SEO: Mr. LeHew motioned to appoint HRG Engineering as the Alternate SEO, Mr. Kopp seconded. Motion approved.

Right-To-Know Officer: Mr. LeHew motioned to appoint Steve Letavic as the Right-To-Know-Officer, Mr. Kopp seconded. Motion approved.

Ass't. Right-To-Know Officer: Mr. LeHew motioned to appoint Beth Graham as Ass't. Right-To-Know Officer, Mr. Kopp seconded. Motion approved.

Fire Police Officer: Mr. LeHew motioned to appoint Craig Cramer to the Londonderry Township Fire Police, Mr. Doherty seconded. Motion approved.

CAPCOG: Mr. LeHew motioned to appoint Anna Dale as the CAPCOG Representative and Steve Letavic as the Alternate Representative, Mr. Kopp seconded. Motion approved.

Communities That Care: Mr. Doherty motioned to appoint Anna Dale as the Communities That Care Representative, Mr. Kopp seconded. Motion approved.

Depositories: Mr. Doherty moved to approve Susquehanna Banks – General Fund and MidPenn Bank – Golf Course Fund as depositories for Londonderry Township, Mr. Kopp seconded. Motion approved.

Holidays Schedule 2011: Mr. Doherty motioned to approve the Holiday Schedule 2011 as presented, Mr. Kopp seconded. Motion approved.

RESOLUTION 2011-2 Fee Schedule: Mr. Doherty motioned to adopt Resolution 2011-2 Fee Schedule, Mr. Kopp seconded. Motion approved.

RESOLUTION 2011-3 Mileage Reimbursement Rate: Mr. LeHew motioned to adopt the Resolution 2011-3 Mileage Reimbursement Rate, Mr. Kopp seconded. Motion approved.

PSATS Participation & Voting Delegate: Mr. LeHew motioned to participate in PSATS with the Voting Delegate to be Anna Dale, Mr. Kopp seconded. Motion approved.

REGULAR MEETING

Approval of Minutes - December 6, 2010

Mr. Doherty motioned to approve the December 6, 2010 minutes as presented, Mrs. Dale seconded the motion. Motion approved. The December 2010 Board of Supervisors Work Session was cancelled.

Manager's Report – Steve Letavic

Gaming Grant & PennDOT LED Light Replacement Grant

Mr. Letavic reported that these grants have been applied for and we should hear soon on the outcome.

Treasurer's Report – Steve Letavic for Deana Corrigan

Mr. Letavic requested approval to pay invoices in the amount of:

General Fund	\$31,090.05
Golf Course	\$20,029.73
Escrow	\$752.90
Liquid Fuels	\$305.50

Mr. LeHew motioned to approve payment of invoices as requested, Mr. Doherty seconded. Motion approved.

Zoning & Codes - Steve Letavic – for Jim Foreman
Updated Zoning Map

Mr. Doherty motioned to table discussion, Mr. LeHew seconded. Motion approved.

Living Hope Church – Time Extension

Mr. LeHew motioned to accept the Time Extension, Mr. Doherty seconded. Motion approved.

EMA – John Dodson

RESOLUTION 2011-1 Dauphin County Emergency Operations Plan

Mr. LeHew motioned to adopt Resolution 2011-1, Mr. Doherty seconded. Motion approved.

Public Works – No Report

Golf Course – No Report

New Business

Mr. LeHew announced that his term as a member of the Board of Supervisors will end December 31, 2011 and he will not be seeking re-election. He encouraged residents who may be interested in running to contact their local political party for information on the procedure for getting on the ballot. Mr. LeHew also encouraged residents to sit on other boards in the township prior to running for the Board of Supervisors to get a feel for how the boards run.

Old Business

Mr. Henninger thanked the board for re-appointing him. He then updated the members on the following items:

1. February 7th - Family Farm Ordinance Workshop
2. Storm Water Update Ordinance – Subdivision Ordinance: Mr. Henninger will present them once he has put them together.
3. Floodplain Ordinance has been reviewed but according to Mr. Kenworthy, Township Engineer, maps will need approval before the Ordinance can be approved.
4. Sauder Subdivision Plan was approved November 3, 2010 and will need to be signed this evening.
5. Derry Township Sewer Easement is being held up because the property owner is incapable of signing. It should be approved this month by the court.

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Mr. Kopp asked Mr. Letavic for an update on the County Wide Tax Collection. Mr. Letavic reported that the committee represents 49 municipalities and 11 school districts. The committee has asked Berkheimer to revise the contract so that interest earnings are distributed to the Tax Collection Members. The contract is to be further revised to include the collection of local services taxes and come back to the group for approval.

Mr. Kopp motioned to adjourn at 7:55pm, Mr. LeHew seconded. Motion approved.